

## SEEDS OF PHANGAN GUIDELINES

**Families are to act in accordance with the following guidelines for sickness and diseases. Please read the information carefully and sign at the end of the document. There will not be any changes, discussions nor compromises to the guidelines.**

### Sickness

- **Change in Contact Information:** Parents should notify Seeds of Phangan immediately any time there is a change of address or mobile contact number(s).
- **Medication:** Parents should notify the teachers whenever they need help administering medicine to a child that has to be taken.
- **Asthmatic Children and Children with Allergies:** Parents must keep spare inhalers, oral antihistamines, EpiPens and/or other medications for their children at Seeds of Phangan for emergency use.
- **Flu/Fever/Diarrhea:** If a child feels sick or is suspected of having the flu or diarrhea (with or without nausea and vomiting), please keep your child at home for treatment and rest rather than sending him/her to Seeds of Phangan. Flu cases must stay home and can return once the child is recovered and symptom free.
- **Hand, Foot and Mouth Disease:** Any child diagnosed with HFMD must stay at home until all symptoms resolve (following doctor's advice). A medical health report must be shown before returning.
- **Contagious Disease:** For the safety of everyone, students who have been diagnosed with any infectious or contagious disease (e.g. chicken pox, Hepatitis A, pink eye, HFMD, etc.) must present a clearance letter from the hospital before he/she is allowed to return.
- **Lice:** Please inform us in case your child has lice. Parents will be informed about any lice cases found at Seeds of Phangan. Even with one lice egg children can't visit the kindergarten. After lice treatment at home, the child is allowed to return the next day if there are no nits or lice present.

### Natural disasters

Many roads on Koh Phangan, including the road to enter the kindergarten, may become flooded during the monsoon season, but Seeds will remain open according to the kindergarten calendar. Parents have the option to arrange a carpool amongst other parents who have a truck that can make it through safely for the drop off and pick up time. The meeting point is near the Phangan Community Garden for a carpool meetup. The parent's WhatsApp group chat can be used to organize the carpool.

**Please note that the roads will be entered on the parents own risk and Seeds is not held accountable for any possible damages to vehicles or any personal injuries.**

Please also be advised of the risk that if there is an emergency at the kindergarten, an ambulance may not be able to access the road. The parent would immediately be informed and responsible for such an event. Sending the children to the kindergarten during these conditions is a risk that is taken on the parents end. There is the option to stay home or an early pick up if the road conditions are deemed unsafe by the parent.

In case the flood reaches a level that a pick-up truck is unable to access the kindergarten, Seeds will be closed due to the safety of all staff members and children. There is no tuition reimbursement for a closing of Seeds due to natural disasters. There is one compensation day per term for natural disasters that would be appointed by the kindergarten leadership.

**\*\*For child security reasons there is no relocation of the kindergarten to a parents house or other space suggestions.\*\***

## HYGIENE MEASUREMENTS

### Upon entry

- Upon arrival, if a child has a high temperature, continuous cough or constant running nose, the child is sick and cannot enter Seeds of Phangan International Kindergarten. In this instance, the parent will be asked to monitor the child's symptoms at home and keep us informed with regards to any ongoing symptoms and recovery.
- If a child develops these symptoms during the class lessons, parents will be informed and need to pick up their child(ren) as soon as possible.

### Hygiene measurements

- Hand sanitizer is available in all areas.
- Surfaces that children are touching, such as toys, desks, chairs, doors, sinks, toilets, light switches etc. are regularly cleaned.
- Seeds of Phangan International Kindergarten is deep cleaned every Saturday.
- Children and staff frequently wash their hands with soap and water.
- We wash hands on arrival, before and after eating, after the bathroom and outside play.
- We are vigilant in identifying children with symptoms, isolating them and asking parents to collect them as soon as possible.
- Sports equipment will be cleaned after use, like yoga mats, balls and hula-hoops.
- Seeds of Phangan International Kindergarten reports to parents when there has been an incidence of a coronavirus diagnosis of a staff member or a child.

### Diagnosis of coronavirus

- Immediately inform us if your child tests positive for coronavirus. The child can return to Seeds of Phangan International Kindergarten by showing a negative ATK result, before entering the kindergarten and being symptom free. The test will be at the expenses of families and taken at home.

### Refund policy in case of kindergarten closure due to a pandemic

There is no refund nor compensation for a temporary closing of Seeds of Phangan International Kindergarten for up to 10 days (M-F), per term, due to a pandemic.

Where Seeds of Phangan International Kindergarten is closed for more than 10 days (M-F) we will provide discounts to parents/guardians when subscribing to the following term. The discount on the following term will be calculated at a rate of 30% of the fees, pro rata, counting the academic days starting from day 11 of the closure period.

For example, if Seeds of Phangan International Kindergarten is closed for 21 days in one term due to a pandemic, there will be no refund nor discount for the first 10 days. The remaining 11 days would be calculated pro-rata. If the price paid for a term is THB 73,600, the pro rata amount for each day is THB 849. Thirty percent of THB 849 is THB 255, which would be calculated by the 11 closed days as a total of THB 2,805. Therefore, THB 2,805 would be discounted off of the following terms tuition. Parents who do not continue for the following term will not receive a refund nor discount.

It's the parents' decision if they wish to send their child(ren) to Seeds of Phangan International Kindergarten if there was an official coronavirus case at Seeds of Phangan International Kindergarten. If parents decide to keep their child(ren) at home, there won't be any refunds nor compensation days.



I hereby acknowledge that I have read and understood the terms and conditions of the Seeds of Phangan International Kindergarten guidelines, natural disasters and pandemic measurements and I agree to all of the terms. I understand that the kindergarten will follow the above written guidelines, and will not discuss otherwise.

Name:

Date:

Sign: